



## OPENING DAY

- School will reopen on Tuesday, September 8 at 8:00AM!



## ARRIVAL AND DISMISSAL

### ARRIVAL

- Students can be dropped off beginning at 7:30AM and no sooner.
- Students must go directly to their classroom when entering the building.
- K-4 students should be dropped off in front.
- 5-8 students should be dropped off in the back.

### DISMISSAL

- All K-8 students will use the back carpool with parents entering from Discovery Drive and students will exit using the back doors. Cars will exit via Columbia Drive.
- Students will dismiss directly from classrooms when their name is called.

*Please be patient as both drop-off and pick-up will most likely take longer than usual until we get the new system down. We will modify as we go if necessary.*



## THE CLASSROOM LEARNING ENVIRONMENT

- Classrooms will be rearranged to accommodate extra space between students.
- Plexiglass dividers will be used in rooms that utilize tables rather than desks.
- Middle school classroom changes will be staggered to reduce the number of students in the hallways between classes.
- Students will travel to Specialist classes but their schedules will be modified to reduce the number of classes sharing those rooms throughout the day.
- Specialist classrooms will be disinfected after each use.

- Grade-level classrooms will be disinfected during classroom changes.
- Phy-ed equipment will be changed out between classes and held outside weather permitting.
- All computers will be disinfected between student use in grades K-5.
- Students will have designated routes when moving in the hallways to limit the spread of airborne germs.
- Off-campus field trips will be restricted until further notice.



## HEALTH PROTOCOLS

- Parents will take students' temperatures at home and review the wellness checklist daily before sending their child to school.
- Teachers will take students' temperature when they enter their classrooms each morning. Any student with a temperature of 100.4 or higher will need to go home.
- Teachers will also have their temperature taken each morning.
- Students will wash their hands frequently throughout the day including each morning, before and after lunch and recess, and restroom breaks. Signs encouraging more frequent handwashing will be placed throughout the building.
- Teachers will teach and reinforce respiratory etiquette and signs will be placed throughout the building.
- Touchless water bottle filling stations will be installed in each pod and drinking fountains turned off. Each student is encouraged to bring their own water bottle to school daily. Please label your student's water bottle.
- Hand sanitizer will be placed in each classroom and throughout the building.
- The school nurse will monitor all students experiencing COVID-19 symptoms. Those students will be placed in a separate waiting room while they wait to be picked up.



## CLEANING PROTOCOLS

- Custodial staff will clean high-touch areas in the building throughout the day.
- Additional staff will be added in the evening to facilitate disinfecting classrooms daily, including all desks and tables.
- A disinfecting process for desks and high-touch areas will occur whenever a different group of students transitions between classrooms.
- Playground equipment will be disinfected daily.
- The building's air handling system will be modified to bring in additional fresh air throughout the day and filters will be routinely changed/upgraded.



## MASKS/FACE COVERINGS

- Masks/face coverings will be required of all K-8 students throughout the day except for during lunch, recess, phy-ed/band/choir if social distancing can be maintained, and any classes held outside.
- Everyone entering and exiting the school will wear a mask/face covering.
- Wearing masks/face coverings helps protect others from getting the virus. This fits nicely with our Positivity Project's theme "Other People Matter" and sends a positive message to our student body.
- The school will supply lanyards for students to clip their mask to so they won't lose them.
- Parents are encouraged to find several properly fitting masks for their child, and help your child get comfortable wearing them prior to the start of school. We will have adult and child size paper masks available for emergency situations.
- We will evaluate the use of masks/face coverings in grades K-3 after a two week period and make adjustments as necessary.
- Faculty and staff will wear a variety of face coverings including masks, clear masks, and/or face shields.



## GUESTS, PARENTS AND VOLUNTEERS WILL BE RESTRICTED FROM CAMPUS.

*We value parents, guests and visitors in our school community, but will need to make adjustments for the foreseeable future.*

- We will strictly limit the number of parents and visitors in the building both before, during, and after school per the CDC recommendation to minimize the potential spread of the virus.
- For those allowed to enter, temperature checks, hand sanitizing, masks, and a mandated prescreening questionnaire will be required.
- Protective shields will be installed in the main office to limit the spread of germs.
- During the school day, we will be utilizing "no-contact" drop-offs and pickups will be as much as possible.



## LUNCH/RECESS

- Both hot and cold lunches will be served.
- Lunches ordered through Sodexo will be boxed and distributed in the cafeteria or classroom. Seating in the cafeteria will be limited to allow for social distancing.
- Students will rotate between having lunch in the cafeteria or their classroom.
- Weather permitting, students will be given the opportunity to eat lunch outside.
- Playground/lunch groups will be smaller than normal (two grade levels at a time).
- Students will wash or sanitize their hands before and after recess.
- Students will not be required to wear face coverings on the playground.
- An extra recess time will be added into our afternoon schedule when feasible.



## DISTANCE LEARNING

- Distance learning will be available to students not comfortable returning to the classroom or who need to stay home for an extended period.
- We are looking into new video technology in the classroom to allow for synchronous learning and provide real time or recorded lessons for those learning from home.
- Two primary digital platforms will be utilized to support those students in distance learning, Google Classroom and Seesaw. Other apps and websites will be utilized such as IXL, and Raz-Plus.



## COMMUNICATION

- We will create a designated space on our website for updates related to COVID-19.
- Weekly newsletter will contain updates specific to our procedures and protocols, including updates from the school nurse.
- We will use an alert communication system similar to snow days to notify parents if we need to implement a school shut down quickly.



## WHAT HAS NOT YET BEEN DETERMINED

- A detailed list of COVID symptoms that would require a student or staff member to stay home from school, and for how long. Guidance from the CDC and MDH will help guide this decision.
- Exact criteria for shifting from in-person learning to shorter or longer term distance learning; further guidance from CDC and MDH is required.
- Plans for athletics as determined by the CAA.
- Transportation/bussing provided by District 196.



## OUR FAITH IN ACTION

- We plan to continue with weekly Mass utilizing smaller groups in the gym, rotating weekly (i.e. K-2, 3-5, 6-8).
- Grade levels not in the gym will hold prayer services in their classroom. If possible, we will livestream the Mass into the classrooms.
- Daily prayer in the classroom will continue as prayer is important during these challenging times.



## SOCIAL/EMOTIONAL HEALTH

- We believe that in-person learning with new guidelines will have a positive effect on the emotional well-being of our students and staff.
- We will continue to build in creative ways for socialization, team building, and engagement with classmates while remaining socially distant.
- We will be adding **Friendly** to our curriculum, a social-emotional program designed for schools focusing on friendships.
- Our student health/support team of nurses, counselors, and administration will work together to support our students, staff, and families whether learning in class or at home.